

TRANSIENT WORKERS COUNT TOO

(Society UEN: T04SS0088C)

(Charity Registration Number: 01971)

AUDITED FINANCIAL STATEMENTS

For the financial year ended 31 December 2017

**Audit Alliance LLP
Public Accountants and
Chartered Accountants**

TRANSIENT WORKERS COUNT TOO

(Society UEN: T04SS0088C)

(Charity Registration Number: 01971)

AUDITED FINANCIAL STATEMENTS

For the financial year ended 31 December 2017

Contents

	Page
Statement by the Management Committee	1
Auditors' Report to the Members	2 – 4
Statement of Financial Activities	5 – 8
Statement of Financial Position	9
Statement of Cash Flows	10
Notes to the Financial Statements	11 – 21

TRANSIENT WORKERS COUNT TOO

UEN. : T04SS0088C

STATEMENT BY THE MANAGEMENT COMMITTEE

For the financial year ended 31 December 2017

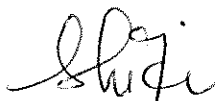
In the opinion of the Management Committee, the accompanying financial statements set out on pages 5 to 21 are drawn up so as to give a true and fair view of the financial position of the Society as at 31 December 2017 and the financial activities and cash flows of the Society for the year then ended.

At the date of this statement, there are reasonable grounds to believe that the Society will be able to pay its debts as and when they fall due.

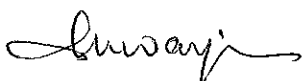
The Management Committee, comprising the following, authorised the issue of these financial statements on 18 APR 2018.

President	Noorashikin Abdul Rahman
Vice President	Dr. Russell Heng Hiang Khng
Secretary	Bashir Basalamah
Treasurer	Alex Au Wai Pang
Committee Member	Yew Kong Leong
Committee Member	Deborah Desloge Fordyce
Committee Member	Shaddick Beverly Siew May
Committee Member	Loh Wei Hung (Resigned)
Committee Member	Christine Parimala Pelly

For and on behalf of the Management Committee,



Noorashikin Abdul Rahman
President



Alex Au Wai Pang
Treasurer

Singapore,

Date: 18 April 2018

INDEPENDENT AUDITOR'S REPORT

UEN T04SS0088C

(continued)

To the Members of Transient Workers Count Too

Our opinion

We have audited the financial statements of Transient Workers Count Too (the "Society"), which comprise the statement of financial position as at 31 December 2017, and the statement of financial activities and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act, Chapter 311, the Charities Act, Chapter 37 (the "Act") and Charities Accounting Standards ("CAS") so as to present fairly, in all material respects, the statement of financial position of the Society as at 31 December 2017 and the results, changes in funds and cash flows of the Society for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the Accounting and Corporate Regulatory Authority (ACRA) Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements of the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the Directors' Statement but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work we have performed on the information that we obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT

UEN T04SS0088C

(continued)

To the Members of Transient Workers Count Too

Responsibilities of Management and Management committee for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the provisions of the Act and CAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud and error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

INDEPENDENT AUDITOR'S REPORT

UEN T04SS0088C

(continued)

To the Members of Transient Workers Count Too

Auditor's Responsibilities for the Audit of the Financial Statements (Continued)

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the Societies have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations; and

The engagement partner on the audit resulting in this independent auditor's report is Chinnu Palanivelu.



AUDIT ALLIANCE LLP

Public Accountants and Chartered Accountants

Singapore,

Date: 18 APR 2010

TRANSIENT WORKERS COUNT TOO
UEN : T04SS0088C

STATEMENT OF FINANCIAL ACTIVITIES
For the financial year ended 31 December 2017

	2017																
	Restricted funds																
	Unrestricted Fund		Enrichment Fund		Cuff Road Fund		Outreach Fund		Care Fund			Social Workers Always Fund		Total Funds		2016 Total Funds	
	General Fund	Day Space	General	Discover Singapore	Fund	General	China Worker	General	Medical DSS	Medical R2R	Farego	Project Roof	Lifeline	S\$	S\$	S\$	S\$
INCOME	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$
Income from generating funds																	
Voluntary Income	408,423	55,000	955	566	255,706	-	-	17,860	-	-	34,100	25,000	-	108,750	906,360	752,840	
Donations	430	-	-	-	-	-	-	-	-	-	-	-	-	-	430	474	
Membership fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Activities from generating funds																	
Heart @ the movie	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
- Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
- Sales of tickets	31,920	-	-	-	-	-	-	-	-	-	-	-	-	-	31,920	18,400	
Sale of T-shirt, books, HP, miscellaneous	1,429	-	-	-	-	-	-	-	-	-	-	-	-	-	1,429	100	
Sale of research/ survey/ other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,350	
Sale of Day School Programme	521	-	-	-	-	-	-	-	-	-	-	-	-	-	521	4,000	
Other income																	
Grant received	4,545	-	-	-	-	-	-	-	-	-	-	-	-	-	4,545	-	
Interest income	8,553	-	-	-	-	-	-	-	-	-	-	-	-	-	8,553	505	
NS Man claims	691	-	-	-	-	-	-	-	-	-	-	-	-	-	691	3,906	
Wages credit scheme	8,340	-	-	-	-	-	-	-	-	-	-	-	-	-	8,340	20,763	
Special employment credit	2,934	-	-	-	-	-	-	-	-	-	-	-	-	-	2,934	3,719	
Absentee payroll	762	-	-	-	-	-	-	-	-	-	-	-	-	-	762	281	
Temporary employment credit	1,281	-	-	-	-	-	-	-	-	-	-	-	-	-	1,281	1,585	
TOTAL INCOME	469,829	55,000	955	566	255,706	-	-	17,860	-	-	34,100	25,000	-	108,750	967,766	808,923	

The accompanying notes form an integral part of these financial statements.
Independent Auditor's Report – Page 2 to 4.

STATEMENT OF FINANCIAL ACTIVITIES
For the financial year ended 31 December 2017

The accompanying notes form an integral part of these financial statements.

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

STATEMENT OF FINANCIAL ACTIVITIES

For the financial year ended 31 December 2017

2017														
Restricted funds														
Unrestricted Fund	Enrichment Fund		Cuff Road Fund	Outreach Fund		Care Fund				Project Roof	Lifeline	Social Workers Always Fund	Total Funds	2016 Total Funds
	General	Day Space		General	Discover Singapore	General	China Worker	General	Medical DSS					
	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$
Meals	-	-	-	2,786	373,345	-	-	-	-	-	-	-	376,131	174,592
Miscellaneous	-	544	-	-	2,391	34	-	23,565	-	-	221	-	28,174	15,177
Office Supplies	3,202	858	-	-	-	-	-	-	-	-	-	-	4,060	2,227
Printing and Postage	1,511	-	-	-	-	-	-	-	-	-	-	9	4,217	4,496
Rental	-	23,657	-	3,943	-	2,697	-	-	-	-	-	23,673	71,603	76,161
Staffing costs														
- Wages and salaries	99,679	-	-	-	-	-	-	-	-	-	-	99,431	199,110	128,155
- CPF contributions	14,160	-	-	-	-	-	-	-	-	-	-	17,165	31,325	18,957
- Medical insurance	727	-	-	-	-	-	-	-	-	-	-	1,011	1,738	1,220
Stamp duty fees	220	-	-	-	-	-	-	-	-	-	-	-	220	-
Subscription	-	-	-	-	-	-	-	-	-	-	-	-	-	407
Telephone, fax, and data	-	2,199	-	366	-	-	-	-	-	-	-	4,622	7,187	6,285
Transportation and entertainment	1,951	-	-	170	-	132	-	60	-	-	-	275	2,588	1,490
Training	32	-	-	-	-	-	-	-	-	-	-	-	32	-
Transit and phone cards	-	-	-	-	-	-	-	186	-	-	-	-	186	349
Travel and Hotel	3,600	-	-	-	-	-	-	-	-	-	-	-	3,600	578
Utilities	-	1,659	-	276	-	-	-	-	-	-	-	1,404	3,339	3,587
Events expenses	-	-	-	6,045	-	-	-	10,512	-	-	-	-	16,557	-
Excursion expenses	-	-	-	-	-	-	-	-	-	-	-	-	2,312	4,383
Write-off/Discrepancies	-	-	-	2,312	-	-	-	-	-	-	-	-	95	-
Website development	1,308	-	-	-	-	-	-	-	-	-	-	-	1,308	863
	144,464	33,388	12,219	5,098	375,736	2,863	-	34,323	16,556	8,944	25,505	20,330	827,585	540,525

The accompanying notes form an integral part of these financial statements.
Independent Auditor's Report – Page 2 to 4.

UEN. : T04SS0088C

For the financial year ended 31 December 2017

The accompanying notes form an integral part of these financial statements.

TRANSIENT WORKERS COUNT TOO

UEN. : T04SS0088C

STATEMENT OF FINANCIAL POSITION*For the financial year ended 31 December 2017*

	Note	2017 S\$	2016 S\$
ASSETS			
Current assets			
Cash and cash equivalents	4	1,314,213	1,216,786
Other receivables	5	12,683	25,679
		<u>1,326,896</u>	<u>1,242,465</u>
Non-current assets			
Plant and equipment	6	10,209	5,060
Total assets		<u>1,337,105</u>	<u>1,247,525</u>
LIABILITIES			
Current liabilities			
Other payables	7	13,361	10,449
Total liabilities		<u>13,361</u>	<u>10,449</u>
NET ASSETS		<u>1,323,744</u>	<u>1,237,076</u>
FUNDS			
Unrestricted fund			
General Fund	8	1,082,586	878,100
Restricted funds			
Day Space Fund	9	21,612	(9,365)
Enrichment Fund	10		
- General		(11,264)	(8,974)
- Discover Singapore		1,539	6,071
Cuff Road Fund	11	121,850	241,880
Outreach Fund	12		
- General		(2,863)	(8,107)
- China Workers		9,655	9,655
Care Fund	13		
- General		58,477	74,941
- Medical DSS		42,440	74,369
- Medical R2R		(8,944)	(15,373)
- Farego		8,595	(36,125)
- Project Roof		30,400	25,730
- Lifeline		8,849	9,070
Social Worker Always There Fund	14	(39,188)	(4,796)
		<u>241,158</u>	<u>358,976</u>
TOTAL FUNDS		<u>1,323,744</u>	<u>1,237,076</u>

The accompanying notes form an integral part of these financial statements.
Independent Auditor's Report – Page 2 to 4.

TRANSIENT WORKERS COUNT TOO
UEN. : T04SS0088C

STATEMENT OF CASH FLOWS
For the financial year ended 31 December 2017

	Note	2017 S\$	2016 S\$
Cash flows from operating activities			
Net income for the year		86,668	222,616
Adjustments for:			
- Depreciation of plant and equipment	6	5,884	3,311
- Interest income		(8,553)	(505)
		83,999	225,422
Change in working capital:			
- Other receivables		12,996	17,895
- Other payables		2,912	(3,081)
Cash generated from operations		99,907	240,236
Interest received		8,553	505
Net cash provided by operating activities		108,460	240,741
Cash flows from investing activities			
Addition to plant and equipment	6	(11,033)	(1,300)
Net cash used in investing activities		(11,033)	(1,300)
Net increase in cash and cash equivalents		97,427	239,441
Cash and cash equivalents at beginning of financial year		1,216,786	977,345
Cash and cash equivalents at end of financial year	4	1,314,213	1,216,786

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2017

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General information

Transient Workers Count Too (TWC2) (the "Society") was registered on 12 August 2004 under the Societies Act (Chapter 311), the Charities Act (Chapter 37) and was charity registered under the Charities Act on 21 June 2006.

The address of its registered office and principal place of activities is located at 5001 Beach Road, #09-86, Golden Mile Complex, Singapore 199588.

The main objective of the Society is to improve the welfare of migrant workers in Singapore.

2. Significant accounting policies

2.1 Basis of preparation

The financial statements have been prepared in accordance with Charities Accounting Standards ("CAS") and the disclosure requirements of the Societies Act (Chapter 311) and Charities Act (chapter 37). The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

These financial statements are presented in Singapore Dollar (S\$), which is the Society's functional currency.

The preparation of these financial statements in conformity with CAS requires management to exercise its judgement in the process of applying the Society's accounting policies. It also requires the use of certain critical accounting estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenditure during the financial year. Although these estimates are based on Management Committee's best knowledge of current events and actions, actual results may ultimately differ from those estimates.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significance to the financial statements are disclosed in Note 3.

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2017

2. Significant accounting policies (continued)

2.2 Income recognition

Income comprises the fair value of the consideration received or receivable for the services rendered in the ordinary course of the Society's activities. Income is recognised as follows:

i. Donations

Donations subject to donor-imposed conditions that specify the time period in which the expenditure can take place are accounted for as deferred income and recognised as a liability until the financial period in which the Society is allowed by the condition to expend the income.

ii. Membership fees

Membership fees are recognised when due.

iii. Sales

Sales of books and t-shirts are recognised when the goods sold are delivered. Sales of dinner tickets are recognised when received.

iv. Other income

Other income is recognised when received.

v. Government grant

Government grants are recognised when there is reasonable assurance that the grant will be received and all attaching conditions will be complied with. Government grants are offset against the costs for which they are intended to compensate, on a systematic basis over the periods necessary. Government grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the Company with no future related costs are recognised in the statement of comprehensive income in the period in which they become receivable.

2.3 Expenditure recognition

All expenditure is accounted for on accrual basis, aggregated under the respective areas. Direct costs are attributed to the activity where possible. Where costs are not wholly attributable to an activity, they are apportioned on a basis consistent with the use of resources.

i. Cost of charitable activities

Cost of charitable activities comprises all costs incurred in the pursuit of the charitable object of the Society. The total costs of charitable expenditure are apportioned of overhead and shared costs.

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2017

2. Significant accounting policies (continued)

2.3 Expenditure recognition (Continued)

i. Governance and administrative costs

Governance costs include the costs of governance arrangement, which relate to the general running of the Society, providing governance infrastructure and ensuring public accountability. These costs include costs related to constitutional and statutory requirements and an apportionment of shared costs.

2.4 Plant and equipment

a) Measurement

All plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation.

The cost of an item of plant and equipment includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

b) Depreciation

Depreciation on plant and equipment is calculated using a straight line method to allocate their depreciable amounts over their estimate useful lives. The estimated useful lives are as follows:

	<u>Useful lives</u>
Computers	3 years
Furniture and fittings	5 years
Office equipment	5 years

Assets held under finance leases are depreciated over their expected useful lives on the same basis as owned assets or, where shorter, the term of the relevant lease.

The residual values and useful lives of plant and equipment are reviewed, and adjusted as appropriate, at each balance sheet date. The effects of any revision of the residual values and useful lives are included in the statement of financial activities for the financial year in which the changes arise.

Fully depreciated assets still in use are retained in the financial statements.

c) Subsequent Expenditure

Subsequent expenditure relating to plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the Society and the cost of the item can be measured reliably. Other subsequent expenditure is recognized as repair and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

TRANSIENT WORKERS COUNT TOO

UEN. : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2017

2. Significant accounting policies (continued)

2.4 Plant and equipment (Continued)

d) Disposal

On disposal of an item of plant and equipment, the difference between the net disposal proceeds and its carrying amount is taken to the statement of financial activities.

2.5 Financial assets

a) Recognition and measurement

Other receivables, excluding prepayments, are initially recognised at their transaction price, excluding transaction costs, if any. Transaction costs will be recognised as expenditure in the statement of financial activities as incurred. Prepayments are initially recorded at the amount paid in advance for the economic resources expected to be received in the future.

Other receivables are subsequently measured at cost less accumulated impairment losses.

b) Derecognition

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Society has transferred substantially all risks and rewards of ownership.

c) Impairment

The Society assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

An allowance for impairment of financial assets is recognised when there is objective evidence that the Society will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments is considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the undiscounted future cash flows that the Society expects to receive. The amount of the allowance for impairment is recognised in the statement of financial activities within "Governance and other administrative costs".

Subsequently, if the amount of an impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the Society will reverse the previously recognised impairment loss. The reversal will not result in any carrying amount of the financial assets (net of any allowance account) that exceeds what the carrying amount would have been had the impairment not previously been recognised. The amount of reversal is recognised in the statement of financial activities.

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2017

2. Significant accounting policies (continued)

2.6 Cash and cash equivalents

Cash and cash equivalents include cash on hand, and deposits with financial institutions, which are subject to an insignificant risk of change in value. Cash and cash equivalents are carried at cost.

2.7 Financial liabilities

Financial liabilities are recognised when the Society becomes a party to the contractual arrangements of the instrument and are classified according to the substance of the contractual arrangements entered into. All interest related charges are recognised in the statement of financial activities. Financial liabilities include "Other payables".

Financial liabilities are derecognised when the obligation under the liability are discharged, cancelled or expired. When existing financial liabilities are replaced by another from the same lender on substantially different terms of an existing liability or are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in respective carrying amounts is recognised in the statement of financial activities.

2.8 Other payables

Other payables, excluding accruals, are recognised at their transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs will be recognised as expenditure in the statement of financial activities as incurred. Accruals are recognised at the best estimate of the amount payable.

2.9 Provision for other liabilities and charges

Provisions for other liabilities and charges are recognised when the Society has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

2.10 Employee compensation

(a) *Defined contribution plans*

Defined contribution plans are post-employment benefit plans under which the Society pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on a mandatory, contractual or voluntary basis. The Society has no further payment obligations once the contributions have been paid. The Society's contribution to defined contribution plans are recognised as employee compensation expense when they are due.

NOTES TO THE FINANCIAL STATEMENTS
For the financial year ended 31 December 2017

2. Significant accounting policies (continued)

2.10 Employee compensation (continued)

(b) Employment entitlement

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the reporting date.

2.11 Operating leases

Leases of assets in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to the statement of financial activities on a straight-line basis over the period of the lease. When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

Rental on operating lease is charged to the statement of financial activities. Contingent rents are recognised as an expense in the statement of financial activities in the financial year in which they are incurred.

2.12 Funds

Fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes, if any, by action of the Management Committee. Externally restricted funds may only be utilised in accordance with the purpose for which they are established. The Management Committee retains full control over the use of unrestricted funds for any of the Society's purposes.

2.13 Related parties

A related party is defined as follows:

- a) A person or a close member of that person's family in related to the Society if that person:
 - i) Has control or joint control over the Society;
 - ii) Has significant influence over the Society; or
 - iii) Is a member of the key management personnel of the Society or of a parent of the Society;

NOTES TO THE FINANCIAL STATEMENTS
For the financial year ended 31 December 2017

2. Significant accounting policies (continued)

2.13 Related parties (continued)

b) An entity is related to the Society if any of the following condition applies:

- i) The entity and the Society are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);
- ii) One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
- iii) Both entities are joint ventures of the same third party.
- iv) One entity is a joint venture of a third entity and the other entity is an associate of the third entity;
- v) That entity is a post-employment benefit plan for the benefit of employees of either the Society or an entity related to the Society. If the Society is itself such a plan, the sponsoring employers are also related to the Society;
- vi) The entity is controlled or jointly controlled by a person identified in (a);
- vii) A person identified in (a)(i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).

3. Significant accounting judgements and estimates

The preparation of the Society's financial statements requires management to make judgments, estimates and assumptions that affect the reported amounts of income, expenses, asset and liabilities, and the disclosure of contingent liabilities at the end of each reporting period. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in the future periods.

There were no significant critical accounting estimates and assumption used, or critical judgement applied.

4. Cash and cash equivalents

	2017 S\$	2016 S\$
Cash on hand	1,000	1,000
Cash at bank	504,660	915,786
Fixed deposits	808,553	300,000
	<u>1,314,213</u>	<u>1,216,786</u>

Fixed deposits had maturity terms of 6 and 12 months (2016: 12 months) and interest rates range from 1.2% to 1.25% (2016: 1.8%) per annum.

Long-term fixed deposits are included as cash and cash equivalents as these can be readily converted into cash without incurring significant penalty.

NOTES TO THE FINANCIAL STATEMENTS
For the financial year ended 31 December 2017

5. Other receivables

	2017 S\$	2016 S\$
Donation receivables	1,348	11,250
Deposits	10,680	10,750
Prepayments	-	3,479
Cash advance	655	200
	<u>12,683</u>	<u>25,679</u>

6. Plant and equipment

	Computers S\$	Furniture and fittings S\$	Office equipment S\$	Total S\$
2017				
<i>Cost</i>				
Beginning of financial year	8,470	1,390	7,031	16,891
Additions	8,946	-	2,087	11,033
Disposals	-	(140)	(352)	(492)
End of financial year	<u>17,416</u>	<u>1,250</u>	<u>8,766</u>	<u>27,432</u>
<i>Accumulated depreciation</i>				
Beginning of financial year	7,571	640	3,620	11,831
Depreciation charge	3,881	250	1,753	5,884
Disposals	-	(140)	(352)	(492)
End of financial year	<u>11,452</u>	<u>750</u>	<u>5,021</u>	<u>17,223</u>
Net book value				
End of financial year	<u>5,964</u>	<u>500</u>	<u>3,745</u>	<u>10,209</u>
2016				
<i>Cost</i>				
Beginning of financial year	8,470	1,390	5,731	15,591
Additions	-	-	1,300	1,300
End of financial year	<u>8,470</u>	<u>1,390</u>	<u>7,031</u>	<u>16,891</u>
<i>Accumulated depreciation</i>				
Beginning of financial year	5,874	362	2,284	8,520
Depreciation charge	1,697	278	1,336	3,311
End of financial year	<u>7,571</u>	<u>640</u>	<u>3,620</u>	<u>11,831</u>
Net book value				
End of financial year	<u>899</u>	<u>750</u>	<u>3,411</u>	<u>5,060</u>

TRANSIENT WORKERS COUNT TOO*UEN : T04SS0088C***NOTES TO THE FINANCIAL STATEMENTS***For the financial year ended 31 December 2017*

7. Other payables

	2017 S\$	2016 S\$
Accruals	13,361	10,066
Others	-	383
	<u>13,361</u>	<u>10,449</u>

8. General Fund

This represents unrestricted funds that are expendable at the discretion of the management committee in furtherance of the Society's objectives.

9. Day Space Fund

This restricted fund was set up as to fund a drop-in centre for injured, out-of-work workers, giving them a space to socialise and communicate.

10. Enrichment Fund

This restricted fund, formerly known as Allens Arthur Robinson Fund, was set up to enrich the lives of migrant workers through classes, training courses and social events.

11. Cuff Road Fund

This restricted fund was set up for free meals programme at certain restaurants in Little India. The free meals are provided to hungry foreign workers living around the area.

12. Outreach Fund

This restricted fund, formerly known as East Asia Pacific Fund, was set up to reach out to migrant workers through various activities.

13. Care Fund

This restricted fund, formerly known as Emergency Fund, is also called CARE Fund or Compassion and Relief for Emergencies. It was set up to provide medical and dental treatment, accommodation and shelter groceries, transportation and other similar urgent costs to help foreign workers in emergency situations and those in financial plight.

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2017

14. Social Workers Always There (SWAT) Fund

This restricted fund was set up to meet the costs of social workers, and expenses associated with them and their work.

15. Income tax

The Society is an approved charity organisation under the Charities Act, Chapter 37. No provision for taxation has been made in the financial statements, as the Society is exempt from income tax in accordance with the provisions of the Income Tax Act, Chapter 134.

16. Related party transactions

Members of the Management Committee are volunteers and none received any remuneration or reimbursements during the year (2016: \$ NIL).

During the year, no loans were given to any employee, Management Committee members, related parties or any other third parties (2016: \$ NIL).

There were no other related party transactions during the year (2016: \$ NIL).

None of the Society's paid staff received an annual remuneration of \$100,000 and above during the year (2016: \$ NIL).

17. Operating lease commitments

The future aggregate minimum lease payments under non-cancellable operating leases contracted for at the reporting date but not recognised as liabilities were as follows:

	2017 S\$	2016 S\$
Not later than one year	64,560	38,983
Later than one year but not later than five years	33,252	-
	<u>97,812</u>	<u>38,983</u>

TRANSIENT WORKERS COUNT TOO

UEN : T04SS0088C

NOTES TO THE FINANCIAL STATEMENTS*For the financial year ended 31 December 2017***18. Reserve position and policy**

The Society's reserve position for financial year ended 31 December 2017 is as follows:

		2017	2016	
		S\$	S\$	%
A	Unrestricted funds			
	General Fund	1,082,586	878,100	
B	Restricted or designated funds			
	Day Space Fund	21,612	(9,365)	
	Enrichment Fund	(9,725)	(2,903)	
	Cuff Road Fund	121,850	241,880	
	Outreach Fund	6,792	1,548	
	Care Fund	139,817	132,612	
	Social Worker Always There Fund	(39,188)	(4,796)	
C	Endowment fund	N/A	N/A	
D	Total funds	1,323,744	1,237,076	
E	Total annual operating expenditure	881,098	586,308	
F	Ratio of funds to annual operating expenditure (A/E)	0.98	1.50	

Reference:

- C. An endowment fund consists of assets, funds or properties, which are held in perpetuity, which produce annual income flow for a society to spend as grants.
- D. Total funds include unrestricted, restricted / designated and endowment funds.
- E. Total annual operating expenditure includes expenses related to cost of charitable activities and governance and other operating and administrative expenses.

19. Management of conflict of interest

Management Committee are required to disclose any interest that they may have, whether directly or indirectly, that the Society may enter into or in any organisation that the Society has dealings with or is considering dealing with; and any personal interest accruing to him as one of the Society's supplier, user of services or beneficiary. Should there be any potential conflict of interest, the affected management committee may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosure as well as the basis for arriving at the final decision in relation to the issue at stake.

20. Authorisation of financial statements

These financial statements were authorised for issue in accordance with a resolution of the Management Committee on 18 APR 2018